



# COWORKING SPACE & SHARED OFFICES



# LOCATION MAP



THE  
BUSINESS  
CENTER

bti Celebration Point  
Plot: 3 & 5, Road: 113/A,  
4th Floor, Gulshan 2  
Dhaka 1212

# TBC

The Business Center (TBC) offers a range of fully furnished office suites and shared workstations with comfortable interiors, well-planned design and modern amenities for all type of business groups, i.e. freelancers, professionals, startup companies, liaison offices, business houses, and corporates. It provides smart solutions to make office management effortless.

## WHY US?

- Spacious Workstations and Office Suites
- Fully Furnished and Equipped
- Availability of Modern Technology and Facilities
- Flexible Membership Plans and Leasing Terms
- Professional and Tranquil Work Environment
- Experienced and Efficient Support Staff
- Security and Fire Protection System
- Fingerprint Access Control System
- Cost Effective and Smart Solutions
- Multiple Payment Options

## FEATURES



UNLIMITED HIGH-SPEED INTERNET



RECEPTION DESK



CCTV CAMERA COVERAGE



STORAGE &  
LOCKER ARRANGEMENTS



DEDICATED  
ACCESS CARD FOR MEMBERS



MAIL & PACKAGE HANDLING



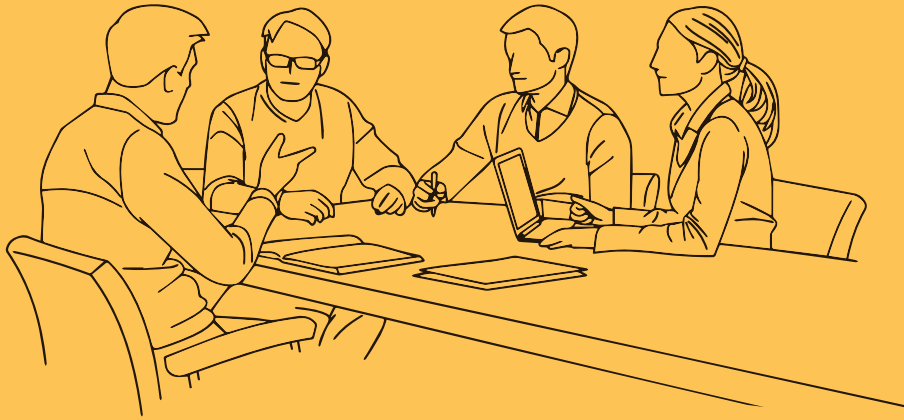
STANDBY GENERATOR FOR 24/7  
ELECTRICAL BACKUP



FULLY FURNISHED  
& SERVICED OFFICES  
available for short or long term rent

## RECEPTION DESK

We have a team of trained professionals to provide you customized solution for your business needs. Additionally, they will greet and assist your guests upon arrival. The reception executive will furthermore assist you with answering calls and parcel pickup on behalf of your business.



# TBC MEMBERSHIP PLAN

With our flexible membership plans, you can choose any option that serves your business needs. Whether it is a co-working desk or a private suite, we have a variety of membership plans for you. You can choose our flexible plans which are available on Weekly, Monthly and Yearly basis.

## WHAT WE OFFER

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*Coworking Space*  
(Available on Hourly and Daily basis)

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*Corporate Suite*

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*Private Workstation*

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*Business Suite*

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*Start-up Suite*

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*Executive Suite*

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*Manager Suite*



## COWORKING SPACE

Coworking space is basically designed for freelancers and entrepreneurs. You can work in this lavish lounge with a laptop and enjoy high speed internet with unlimited coffee. We give you the benefit of a full-time office, but you only pay for the number of desks you use. You can choose your own permanent desk or sit at a new desk each day. TBC members can also bring their friends or guests for a cup of coffee. If you are looking for a professional atmosphere at cost-effective price, our Coworking Space is the right place for you!

## FEATURES

- Dedicated Seat for Members
- Front Desk Support
- Unlimited High-Speed Internet
- Pantry Facilities
- Meeting Room Available (On Payment)
- Print, Scan and Photocopy Facilities (On Payment)
- Tea, Coffee, and Bottled Water (On Payment)



## PRIVATE WORKSTATION

If you require a desk in an enclosed area for privacy, then you can choose shared private workstation. This facility is designed for the professionals and freelancer teams who prefer to work for long hours in a serene environment.

This membership plan offers the following facilities in a bundle package.

## FEATURES

- 2 Private Desk for Managers with chair
- 4 Private Desk for Executives with chair
- 3 Access Cards for Members
- Locker Facilities & File Cabinet
- Intercom Facilities (1 Unit)
- Meeting Room (2 hours/week)
- Trade License Address Use (12 months membership)
- Front Desk Support
- Unlimited High-Speed Internet
- Room Service
- Signage for suite (1 month membership)
- Pantry Facilities
- Mail & Package Handling
- Conference Room (On Payment)
- Print, Scan and Photocopy Facilities (On Payment)
- Tea, Coffee, and Bottled Water (On Payment)



## CORPORATE SUITE

Corporate Houses sometimes expand business operation horizontally and vertically. That is when they require new office premises to deploy additional resources. However, setting up new office requires more investment, time and effort which are quite expensive. Corporate Suites at The Business Center are 315 sq. ft. fully furnished office suites that come with a set of facilities to fulfill these needs. Seating arrangements at the Corporate Suite is flexible, based on the number of team members. This membership plan offers the following facilities in a bundle package.

## FEATURES

- 1 Private Desk for Manager with chair
- 5 Private Desk for Executives with chair
- Dedicated Meeting Room for 3 people
- 4 Access Cards for Members
- Locker Facilities & File Cabinet
- Intercom Facilities (2 Units)
- Additional Meeting Room (3 hours/week)
- Trade License Address Use (12 months membership)
- Front Desk Support
- Unlimited High-Speed Internet
- Room Service
- Signage for suite (1 month membership)
- Pantry Facilities
- Mail & Package Handling
- Conference Room (On Payment)
- Print, Scan and Photocopy Facilities (On Payment)
- Tea, Coffee, and Bottled Water (On Payment)





## BUSINESS SUITE

The Business Center caters to the need of entrepreneurs and start-up companies at all stages of their enterprise. At various stages of their growing business, they require a larger office space with additional seating capacity to accommodate the growing team. We have two different types of Business Suites designed to meet the needs of such developing companies. Seating arrangements are flexible, based on the number of team members.

This membership plan offers the following facilities in a bundle package.

## FEATURES

- 1 Private Desk for Manager with chair (Available for Business Suite - Type A)
- 5-6 Private Desk for Executives with chair
- 2 Access Cards for Members
- Locker Facilities & File Cabinet
- Intercom Facilities (1 Unit)
- Meeting Room (2 hours/week)
- Trade License Address Use (12 months membership)
- Front Desk Support
- Unlimited High-Speed Internet
- Room Service
- Signage for suite (1 month membership)
- Pantry Facilities
- Mail & Package Handling
- Conference Room (On Payment)
- Print, Scan and Photocopy Facilities (On Payment)
- Tea, Coffee, and Bottled Water (On Payment)



## START-UP SUITE

Starting a new business is undoubtedly challenging; it requires not only a handsome investment but also time and effort for office management. More often than not entrepreneurs struggle to manage both the work and the office management, ultimately failing to concentrate on the core business. To assist you during such difficult situations, TBC came up with the innovative and complete office solution for start-up companies. The 115 sq. ft. Start-up Suite is best matched for accommodating an entrepreneur with his/her 2-3 team members. Let us take care of your office while you focus on your work!

## FEATURES

- 1 Entrepreneur desk with chair
- 2-3 Private Desk for Executives with chair
- 1 Access Card for Member
- Intercom Facilities (1 Unit)
- Meeting Room Available (1 hour/week)
- Trade License Address Use (12 months membership)
- Front Desk Support
- Unlimited High-Speed Internet
- Room Service
- Signage for suite (1 month membership)
- Pantry Facilities
- Mail & Package Handling
- Conference Room (On Payment)
- Print, Scan and Photocopy Facilities (On Payment)
- Tea, Coffee, and Bottled Water (On Payment)



## EXECUTIVE SUITE

Executive Suites are designed for 2-3 business partners or executives who will work in a team.

Overseas or local organizations who want to manage a small project or support office may also use Executive Suites. These 115 sq. ft. suites are available for monthly and yearly use.

## FEATURES

- 2-3 Private Desk for Executives with chair
- 1 Access Card for Member
- Locker Facilities & File Cabinet
- Intercom Facilities (1 Unit)
- Meeting Room Available (1 hour/week)
- Trade License Address Use (12 months membership)
- Front Desk Support
- Unlimited High-Speed Internet
- Room Service
- Signage for suite (1 month membership)
- Pantry Facilities
- Mail & Package Handling
- Conference Room (On Payment)
- Print, Scan and Photocopy Facilities (On Payment)
- Tea, Coffee, and Bottled Water (On Payment)

# MANAGER'S SUITE

The 115 sq. ft. Manager's Suite is designed for senior level corporate officials to cater to their official needs. Country Head or Regional Manager of foreign companies may avail this service for short- and long-term usage. In addition, this suite can also be used to hold interviews.

## FEATURES

- 1 or 2 Private Desk for Manager with chair
- 1 or 2 Access Card for Member
- Locker Facilities & File Cabinet
- Intercom Facilities (1 Unit)
- Meeting Room Available (1 hour/week)
- Trade License Address Use (12 months membership)
- Front Desk Support
- Unlimited High-Speed Internet
- Room Service
- Signage for suite (1 month membership)
- Pantry Facilities
- Mail & Package Handling
- Conference Room (On Payment)
- Print, Scan and Photocopy Facilities (On Payment)
- Tea, Coffee, and Bottled Water (On Payment)





## MEETING & CONFERENCE FACILITIES

This cozy meeting room has a seating capacity for four people. You can use the meeting room for group discussion or official meetings. Meeting room is air-conditioned and intercom connected.

The conference room is available to hold corporate meetings, brain storming sessions, client pitches or presentations. It has a seating capacity for 14 people. Overhead projector, PA system and video conferencing facilities are available on demand.




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